

Stuartholme Sacré Coeur Association

2022 Annual General Meeting Minutes

Date:	Sunday 22 nd May 2022		
Time:	10.45am		
Place:	Stuartholme Chapel - Stuartholme School, Birdwood Terrace, Toowong QLD 4066		
Minutes recorded by:	Georgina Woods		

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1	Attendees: Attachment 1 Welcome and introductions Executive Committee: • President – Georgina (Georgie)Woods • Vice President – Elizabeth (Lizzie) Woods • Secretary - Rachael Gallagher • Treasurer – Adelaide McDonald Additional: • RSCJ and Spirituality - Sr Rita Carroll • Alumnae Liaison / Marketing / Community Engagement – Dearna Law • ASCA Liaison – Alexandra French • General Committee –Susan Warby, Elizabeth (Bess) Howard, Marguerite O'Sullivan, Mary Caroline Van Passen, Suzanne Wicht, Naomi Herron, Emily Palmer and Ali Dignan.				
2	Apologies: Adelaide McDonald, Rachel Gallagher, Patricia Mitchell OAM, Sr Kath Muirhead rscJ & Sr Genevieve Bannon rscJ.				
3	Review of actions from previous Annual General Meeting No further action				
4	Acceptance of minutes of 2022 Annual General MeetingProposed: Sophie ParerSeconded: Elizabeth Woods				

	 President's report The SSCA has aimed to raise the profile of the Alumnae while adapting to the changes that have been presented due to the COVID-19 pandemic over recent years. SSCA has continued to advance the educational philosophy of the Society of the Sacred Heart and share the gift of Stuartholme. The SSCA continue to: Connect and offer engagement opportunities for alumnae virtually and in person. Encourage and update alumnae contact details for the alumnae database (via the website or direct email.)
	Stuartholme School Principal Kristen Sharpe has retired as per formal communication from the Stuartholme School Board. The SSCA would like to formally acknowledge and thank Kristen for her dedicated work and commitment to the role of Principal and for supporting alumnae and the SSCA as part of the school community.
	The SSCA value the strong relationship we have established with Stuartholme School through the help and support of: Acting Principal Danny Crump, the Executive Leadership Team, School Board, Adeline Vinko (Stuartholme Commercial and Financial Director), Dearna Law (Stuartholme School Community Engagement Manager), Lina Blazak (Philanthropy Manager) & Kylie Balinger (Manager Stuartholme Marketing)
	In the last 12 months, we been involved in:
	 Attended and represented the SSCA at the Stuartholme School Grade 12 Valedictory Mass – 2021.
	 Representing the Stuartholme Alumnae on the judging panel and presentation for the Cor Unum Shield Award at 2021 Stuartholme School Celebration of Excellence.
5	 Senior Alumnae lunch 2021 – this was held in the Australian Room and was a special event for alumnae to connect and return to the grounds of Stuartholme. This event will be held at Stuartholme annually. Planning and running the second annual SSCA Remembrance Mass – November 2021.
	 Representing the alumnae at the Stuartholme School Rebranding Initial Workshop held on 8 Nov 2021. This workshop was part of the Stuartholme rebrand which was officially launched at the Open Day on May 7 2022 where the SSCA also had a stall.
	 SSCA hosted the Inaugural Stuartholme International Women's Day Breakfast with Guest speaker Senator Susan McDonald. This is the 3rd consecutive year SSCA has held an IWD event and this was our largest IWD event attendance to date.
	 The 2022 Stuartholme School's Erskine Alumnae Recognition Award: Outstanding Alumna of the Year was also presented at the IWD Breakfast. Congratulations to the 2022 Outstanding Alumna of the Year- Dr Yujin Ko (Class of 2008)
	• SSCA Cocktail Party was held on Friday 20 May 2022 - this annual event
	 continues to grow in popularity. Accepting guest speakers invitations at a variety of Stuartholme School events including Parent Daughter Breakfasts, Mother's Day Lunch and Career Days.
	Planning and preparation is well underway for the 3rd biannual alumnae art show which is now named "Exposition des Beaux Arts 2022."
	 The event opens with a ticketed cocktail party on Saturday 13 August and the exhibition will also run Sunday 14th August.

- This is a major fundraiser for supporting young women to have the opportunity to receive the gift of Sacred Heart Education.
- Please follow 'beauxart2022' on Instagram and tickets can be purchased via the alumnae website.

ASCA & AMASC Report

These are the Australian and International Sacre Coeur Associations. **ASCA**

Stuartholme holds the ASCA committee mandate until the end of 2022. Handover to KRB will commence in the last quarter of 2022.

- The ASCA website has been decommissioned in favour of each school's Alumnae Association including a small section on ASCA and AMASC.
- ASCA aiming to inspire interstate relationships of alumnae. Potential future ASCA events could include virtual attendance and professional network lunches at each ASCA site.
- For reference: KRB Alumnae President Georgina Senes. Sacre Couer Bourke Rd Alumnae Co-Presidents: Stephanie Quinn and Gemma Rice Van Heer.

AMASC

- Current AMASC World President: Paolo del Preta (Italy) was elected at the Extraordinary General Meeting in Joigny in October 2018.
- AMASC website https://www.amascsacrecoeur.net/en/welcome/
- AMASC membership annual fee of \$1 per student from ASCA has not been paid for 2021 (or 2022 to date.) As per handover from Bourke Rd (previous mandate holders) awaiting further clarification on AMASC use of funds, financial reporting and record keeping to determine re-application for membership.

Alumnae Media/Communications

• Stuartholme Alumnae has an active presence on LinkedIn and on Facebook. The Stuartholme Alumnae website continues to be well received, utilised and promoted as one of the key sources of information for the Stuartholme alumnae community. Find it at https://www.stuartholmealumnae.com.

SSCA Purpose

 "The purpose of the SSCA is to promote the Goals of the Sacred Heart in the lives of all those we can reach. We strive to use our platform to share the gift of Stuartholme with students that otherwise may not be able to attend to connect with our fellow Alumnae and forge a strong sense of Community with them, as well as a place to grow in their faith"

We will continue to work on ways to keep these words in the front of our minds.

In the next 12 months SSCA hope to:

- Handover the ASCA mandate to Kincoppal Rose Bay January 2023 and continue to support and grow this connection.
- Work with Stuartholme School to introduce a new format, structure and fundraising model for scholarships in support of young women having the opportunity to *'receive the gift of a Sacred Heart Education.'*
- Continue to advance the educational philosophy of the Society of the Sacred Heart of Jesus and provide opportunities to enrich lives in the alumnae and broader community.
- Continue to offer support to Stuartholme alumnae and their families with opportunities for ongoing contact or reconnection with fellow alumnae

6	Treasurer's Report Major Expenses: Nora Leyne Bursaries - In 2021, as in 2020, the SSCA funded 3 x ¼ tuition bursaries, and 1 x ½ tuition bursary. ½ tuition bursaries are the plan going forward, to cater for those with the greatest need. Bursaries granted in 2021 totalled \$21,179. The events the SSCA ran throughout the year totaled \$7,913 in expenses. Income: Life membership fees contributed \$33,728. Membership fees are built into student school fees. Event income for the year totaled \$6,824. This was down substantially from 2020 (\$65,325) as 2021 was a year when the Art Show event was not held as it is a biennial event. Interest earned was \$1,146. Funds under management as at 31 December 2020: ○ Accounts with Bank of Qld total \$228,463 O ○ Trade Receivables (ledger with the school who administer payments and receipts on behalf of the SSCA, where excess funds are transferred to the SSCA accounts on our request) was \$27,688. ○ There is a cash float of \$300. Profit: The SSCA continues to contribute to its funds each year by generating an operating profit. In 2021 the profit generated from its activities was \$11,451. Other items: ○ In 2022 the SSCA is working with the school to introduce a new format to the bursaries offered by the Association. The SSCA is looking to transform the current bursary funds into a endowment fund. This would allow donations to be made to the fund to be tax deductible. The SSCA is focusing on growing the pool of funds available to providing bursaries in order to support the
7	Financial statements Note: A resolution is not required for this item of business.
8	Appointment of and questions to the auditor RESOLVED: Appointed auditors will be the same as those engaged by Stuartholme School.
9	 Election of Incoming Committee <u>Executive Committee:</u> President – Georgina Woods Nominated by: Elizabeth Woods & Caroline McAlpine Vice President – Adelaide McDonald Nominated by: Marjorie Daley & Kathryn Marshall Secretary – Nil nominations: role shared amongst committee Treasurer - Anne Hayden Nominated by: Adelaide McDonald & Kathryn Marshall

	Canaral Committee Members:					
	General Committee Members:					
	 Alexandra French Nominated by: Adelaide McDonald & Georgina Woods 					
	 Mary- Caroline van Passen 					
	Nominated by: Angelique Tracey & Naomi Herron					
	Marg O'Sullivan					
	Nominated by: Mary- Caroline van Passen & Angelique Tracey					
	Naomi Herron					
	Nominated by: Mary- Caroline van Passen & Angelique Tracey					
	Terri Herps					
	Nominated by: Adelaide McDonald & Georgina Woods					
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	Nominated by: Adelaide McDonald & Georgina Woods					
	Emily Palmer Nominated: Alexandra French & Georgina Woods					
	 Megan Reed (nee Crowley) 					
	Nominated by: Adelaide McDonald & Georgina Woods					
	We also thank Stuartholme School representatives who are invited to attend SSCA committee meetings including: School Principal, Sr Carroll, Dearna Law, Lina Blazak, Adeline Vinko & Kylie Balinger.					
10	 Special Resolution: To confirm special resolution of adoption of the Revised 2022 Constitution of the Stuartholme Sacre Coeur Association (SSCA) This notice and document was supplied to members via email on and made available on the SSCA website. RESOLVED: Approved by majority of votes 'in favour' by persons present. 					
	 General business Helen Spain (Chair of Stuartholme School Board) Helen voiced thanks for the SSCA and role of alumnae on behalf of the school board. 					
11	• Sr Rita Carroll (rscJ) Provided an update on the changing landscape of the rscJ order and reduced number of women entering religious life. The number of rscJ in Australia is decreasing compared with other regions. Discussed the importance of lay community members advocating and sharing the legacy of the Society of the Sacred Heart.					
	There being no further business, the meeting was closed at 11.20am					
12	The next Annual General Meeting has been scheduled for Sunday 28 May 2023 at the Stuartholme Chapel - Stuartholme School, Birdwood Terrace, Toowong QLD.					
ADDI	7 29/06/2022: Mary- Caroline van Passen (SSCA general committee member) tendered					
her re ADDI	signation from the committee via email and this was accepted. I 11/11/2022: Naomi Herron (SSCA general committee member) tendered her ation from the committee via email and this was accepted.					

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Attachment 1 - AGM Attendance 22/05/2022