



Stuartholme Sacré Coeur Association

2023 Annual General Meeting Minutes

Date:	Sunday 28th May 2023
Time:	10.45am
Place:	Stuartholme Chapel - Stuartholme School, Birdwood Terrace, Toowong QLD 4066
Minutes recorded by:	Georgina Woods

Item	
1	<p>Attendees: Attachment 1</p> <p>Welcome and introductions Executive Committee:</p> <ul style="list-style-type: none">• President – Georgina Woods• Vice President – Adelaide McDonald• Secretary -• Treasurer – Anne Hayden <p>Additional:</p> <ul style="list-style-type: none">• ASCA Liaison: Alexandra French• General Committee: Megan Read, Patrice Dodd, Marguerite O'Sullivan, Terri Herps and Emily Palmer• RSCJ and Spirituality: Sr Rita Carroll• Stuartholme School Alumnae Liaison / Marketing / Community Engagement: Lina Blazack and Dearn Law
2	<p>Apologies: Patrice Dodd & Christine McDonald</p>
3	<p>Review of actions from previous Annual General Meeting There were nil action items from the previous AGM - No further action</p>
4	<p>Acceptance of minutes of 2022 Annual General Meeting</p> <p>Proposed: Adelaide McDonald Seconded: Megan Read</p>

President's Report 2023 AGM

The past twelve months have enabled the Stuartholme Sacré Coeur Association (SSCA) to represent and connect with its members. The SSCA has worked hard over the past year to strengthen its strategic direction and ongoing commitment to celebrate and share the Gift of Stuartholme and a Sacred Heart Education.

The SSCA organised and ran the third biannual Alumnae Art Show "*Exposition des Beaux Arts*" in October 2022 which raised over \$49,000 in funds to support young women to have the opportunity to receive the Gift of a Sacred Heart Education. The SSCA would like to acknowledge and thank the art show committee members who volunteered many hours towards the preparation, planning and running of *Exposition des Beaux Arts 2022*: Angelique Tracey (Art Show Chairperson), Bonnie Masters, Adelaide McDonald, Kristen Mountjoy, Naomi Herron, Marg O'Sullivan, Bess Howard, Georgina Woods, Lizzie Woods, Terri Herps and Ellie Foxcroft. The SSCA also acknowledge the support from the Stuartholme Art Department and Community Engagement Manager.

The revised SSCA Constitution was implemented following its adoption at the 2022 AGM. The updated Constitution provides a current reference and complies with requirements of the Australian Charities and Not-for-profits Commission (ACNC.)

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The SSCA have been working closely with stakeholders including Stuartholme School, to establish the Stuartholme Sacré Coeur Endowment Fund through the Brisbane Catholic Archdiocesan Fund. At first instance, SSCA has committed \$200,000 (transferred 26/05/2023) from SSCA cash reserves towards establishment of 'The Fund.' This initiative provides a long term financial foundation for the SSCA and the opportunity to engage a larger donation base (with tax-deductibility status) and funding commitments such as Stuartholme School bursaries. Part of the review process included a review and restructure of the SSCA Alumnae Bursary (name yet to be formalised) which will now fund one third of tuition fees for a successful applicant during Grade 10 -12 (inclusive.)

The SSCA played an integral role in the Stuartholme School Inaugural Giving Day on 14 September 2022. A one-off \$50,000 matched donation from the SSCA cash reserves was pledged towards the 2022 Giving Day.

The SSCA was also involved in a range of events that enabled connection with alumnae, the current Stuartholme School community and wider networks.

The SSCA hosted the third annual International Women's Day Breakfast in March 2023 with alumna Guest Speaker Megan Quinn (Class of 1981.) This event continues to grow in attendance each year and provides a great opportunity for alumnae and the general community to connect and engage with Stuartholme.

The 2023 recipient of the Stuartholme School Erskine Alumnae Recognition Award - Outstanding Alumna of the Year was awarded to Anna-Louise Kassulke (Class of 1982.) This is a significant award within the Stuartholme alumnae and current Stuartholme School community. It acknowledges the Gift of a Sacred Heart Education and exceptional success in the recipient's chosen professional/industry and contribution to the community.

SSCA events and activities also included:

- Class reunions
- The annual Stuartholme Alumnae May Weekend - Cocktail Party and Mass/AGM/Morning tea
- The annual Senior Alumnae lunch
- Hosting the annual SSCA Remembrance Mass
- Participating in the Stuartholme School 2022 Celebration of Excellence and Grade 12 Valedictory Mass
- Participating in the judging panel and presentation for the 2022 Cor Unum Shield Award
- Guest speaking at a variety of Stuartholme School events including Parent Daughter Breakfasts and Career Days
- Attending and representing the Stuartholme Alumnae at Stuartholme School's 2023 Opening Mass and Principal Investiture, School Open Day and Pedagogical Framework Development Workshop.

The SSCA continues to have an active presence on social media and utilises the same communication platform used by Stuartholme School for formal correspondence with its members. The Stuartholme Alumnae website continues to be accessed by the alumnae community (<https://www.stuartholmealumnae.com>).

The SSCA values the strong relationship we have established with Stuartholme School through the help and support of: Stuartholme School Board Chair Helen Spain and fellow Board members, Principal Danny Crump, the Executive Leadership Team, Adeline Vinko (Stuartholme Commercial and Financial Director), Dearnna Law and Lauren Rose (Stuartholme School Community Engagement Manager), Lina Blazak (Philanthropy Manager) and Kylie Balingier (Manager Stuartholme Marketing)

Over the next twelve months, the SSCA hopes to strengthen and build its strategic direction following a successful strategy meeting in March 2023 and contribute to advancing the educational philosophy of the Society of the Sacred Heart of Jesus within School and alumnae communities. The SSCA will work with Stuartholme School to introduce the new alumnae bursary to support a young woman to receive a Sacred Heart Education and share the opportunity to donate to the SSCA Endowment Fund. The SSCA will also continue facilitating opportunities for connection amongst the Stuartholme alumnae, their families and wider Stuartholme community.

ASCA & AMASC Report

These are the Australian and International Sacre Coeur Associations.

ASCA

Stuartholme was appointed the ASCA committee mandate until the end of 2022.

- Sacre Coeur Bourke Road (Previous ASCA mandate holders) did not renew AMASC membership and this was advised upon handover in 2020.
- The ASCA website has been decommissioned in favour of each school's Alumnae Association including a small section on ASCA and AMASC.
- ASCA aims to inspire interstate relationships of alumnae. Potential future ASCA events could include virtual attendance and professional network lunches at each ASCA site.
- Stuartholme initiated communication with KRB School to arrange the formal mandate handover. This will occur later in 2023.

	<p>AMASC</p> <ul style="list-style-type: none"> • Sacre Coeur Bourke Road (previous ASCA mandate holders) did not renew AMASC membership and this was advised as part of the mandate handover in 2020. • AMASC membership was not renewed and therefore the Ordinary General Assembly of AMASC on 29 and 30 October 2022 in Naples was not attended. Membership was not renewed due to limited clarification on AMASC's use of funds, financial reporting and record keeping. • Roselie Bellanca Posselius and Maria Asteinza, members of the AASH Association (USA), were unanimously elected President and Vice-President of AMASC at the Ordinary General Assembly of AMASC 2022.
6	<p>Treasurer's Report 2023 AGM</p> <p>This report is for the financial year end 31 December 2022</p> <p><u>Major Expenses:</u></p> <ul style="list-style-type: none"> • SSCA funded 2 year 12 students. The bursary is equal to 25% tuition bursary for each girl. Bursaries granted totalled \$10,363 • The events the SSCA ran throughout the year totalled \$73,904 in expenses of which 59,432 was for the art show expenses • As Georgie mentioned, a one-off \$50k donation was made for the 2022 giving day. <p><u>Income:</u></p> <ul style="list-style-type: none"> • Life membership fees contributed \$34,150. Membership fees are built into student school fees and indexed each year in line with school fees. • Event income for the year totalled \$98,122, with \$84,857 coming from the Art Show • Donations received from the Art Show was \$24,400 • Interest earned was \$2,066 <p><u>Funds under management as at 31 December 2022:</u></p> <ul style="list-style-type: none"> • <u>A</u>ccounts with Bank of Qld total \$354,929. Trade Receivables (ledger with the school who administer payments and receipts on behalf of the SSCA, where excess funds are transferred to the SSCA accounts on our request) was \$22,934 • There is a cash float of \$300. <p><u>Profit:</u> The SSCA continues to contribute to its funds each year by generating an operating profit. In 2022, the profit generated from its activities was \$21,711.</p> <p><u>Auditor:</u> SSCA 2022 Audited Financials conducted by Allen & Wolfe Auditors April 2023.</p>
7	<p>Financial statements</p> <p>Note: A resolution is not required for this item of business.</p>
8	<p>Appointment of and questions to the auditor</p> <p>RESOLVED: Appointed auditors will be the same as those engaged by Stuartholme School.</p>
9	<p>Election of Incoming Committee</p>

	<p><u>Executive Committee:</u></p> <ul style="list-style-type: none"> • President – Patrice Dodd Nominated by: Adelaide McDonald & Georgina Woods • Vice President – Adelaide McDonald Nominated by: Kate Marshall & Georgina Woods • Secretary – Megan Read Nominated by: Rachel Crowley & Georgina Woods • Treasurer - Anne Hayden Nominated by: Rosie Hinson & Georgina Woods <p><u>General Committee Members:</u></p> <ul style="list-style-type: none"> • Terri Herps Nominated by: Adelaide McDonald & Georgina Woods • Angelique Tracey Nominated by: Adelaide McDonald & Georgina Woods • Emily Palmer Nominated: Alexandra French & Georgina Woods <p>We also thank Stuartholme School representatives who attend and support SSCA committee meetings including: Danny Crump (Principal), Sr Rita Carroll (rscJ), Dearnna Law, Lina Blazak, Kylie Balinge (Engagement/Philanthropy/ Marketing Managers) and Adeline Vinko (Finance Manager.)</p>
10	<p>General business Nil items</p>
11	<p>There being no further business, the meeting was closed at 1105hrs.</p> <p>The next Annual General Meeting has been scheduled for Sunday 26 May 2024 at the Stuartholme Chapel - Stuartholme School, Birdwood Terrace, Toowong QLD.</p>

Attachment 1 - AGM Attendance 28/05/2023

AGM ATTENDANCE 28.05.2023

Name	Graduation Year	Name	Graduation Year
Georgina Woods	2008	Sophie Stride	2018
Adelaide McDonald	2002		
Terri Hays	1998		
Anne Hynd	1996		
Megan Keat	1982		
ERIN Crowley	1994		
Posie Hinson	1996		
Marianne Enever	1989		
Denise William	1960		
Mary-Louise Rowll	1990		
Mathew Muirhead	1963		
Rita H. Carroll	1960		
Rosemary GIBBY	1983		
Ursula Anderson	1987		
Dana Josey	1990		
Tamara Bracey	1974		
Georgia Perissinotto	2018		
Cleo Taylor	2018		
Indigo Condon	2018		
Jessica O'Keefe	2018		
Caitlin Betts	2018		
Alexandra Turnbull	2018		
ANGELIQUE TRACEY	1988		
Ram Jago Ratzjezak	1989		
Ann Cullenan	1955		
Betricia Ryan	1955		
Eylece White	1955		
Juniper Jones	1953		
Jan O'Sullivan	1954		
Olivia Finlay	2018		
Charlotte Curran	2018		